

Procedure for signup (starting from 1 July 2024)

- Go to <https://www.apt.int/signup> for signup and fill out the form with the necessary information.
- Please select the country and organization from the drop-down menu. Complete the other information and click Submit.
- A notification email will be sent to your registered email address once your submission is reached to APT Secretariat.
- Finalizing your signup process is subject to the final approval of the focal point of your administration/organization. Username/password will be sent to your registered email address once the above signup process is finalized.
- Your username will be assigned by the APT Secretariat for proper identification purpose. Username cannot be changed. However, you may change your password anytime.

Approval Process by the focal point (for new signup from an APT member)

- APT Secretariat will inform the relevant focal point of member administration/organization by email upon a request for new signup.
- Focal point of a member administration/organization may approve or deny new user signup and inform its decision to APT Secretariat by email.
- APT Secretariat will send approval status to the new signup user.
- If the new signup is approved, APT Secretariat will send the username and password to the registered email address.
- Any non-focal point user account may be terminated at any time by APT Secretariat upon the request of the focal point of the APT member.