



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2024/APT WTDC-25/OB

18 April 2024

Dear Sir/Madam,

**Subject: Nomination for the Chair, Vice-Chairs,
and other Office Bearers of the APT WTDC-25**

I would like to refer to APT's letter dated 3 April 2024 inviting your Administration to the 1st Meeting of the APT Preparatory Group for the World Telecommunication Development Conference 2025 (APT WTDC25-1) to be held on 19 July 2024 in Chiang Mai, Thailand in hybrid mode.

As the objective of the APT WTDC25-1 includes the election of the Chair and Vice-Chairs of the APT WTDC-25 as well as the appointment of other Office Bearers based on the structure, APT Secretariat therefore proposes, based on the past practice, the structure of the Working Groups for the APT WTDC-25, composed of three (3) Working Groups as follows:

1	Working Group 1 (WG1)	Programme, Study Groups and Associated Questions
2	Working Group 2 (WG2)	Working Methods, Declaration and Action Plan, General ICT Development Issues
3	Working Group 3 (WG3)	Regional Initiatives, Draft Strategic Plan of ITU-D, any Other issues not covered by WG1 and WG2

In this regard, I would like to invite your Administration to nominate the candidate(s) for the following positions:

- 1) Chair of the APT WTDC-25;
- 2) Vice-Chairs of the APT WTDC-25;
- 3) Chair and Vice-Chairs of Working Groups

I would like to emphasize that to ensure a successful regional preparation, it is important that the Chair and Vice-Chairs of the APT WTDC-25 are experts with much experience in the ICT development activities in the Asia-Pacific region and in relevant activities of ITU. The Office Bearers of the Working Groups should also be experts on related issues of each Working Group. Attached herewith please find the proposed structure of the Working Groups for the APT WTDC-25 including the Terms of Reference of each Working Group, which will be discussed at the APT WTDC25-1 on 19 July 2024.

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The nomination of candidate(s) shall be in an official letter signed by a High-Level official or APT focal point of your Administration together with detailed Curriculum Vitae of the candidate(s) describing their expertise in the relevant areas. Please submit such official letter by e-mail to apwtcdc@apt.int on or before **14 June 2024**.

I thank you in advance for your kind cooperation and look forward to your early response.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encl: Terms of the Reference of the APT WTDC-25

To: APT Members