



## ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2024/APG27-1/INV-NF

6 March 2024

Dear Sir/Madam,

**Subject: The 1st Meeting of the APT Conference  
Preparatory Group for WRC-27 (APG27-1)  
3 – 6 June 2024, Shanghai, People's Republic of China**

I have the pleasure to inform you that the Asia-Pacific Telecommunity (APT) will organize the 1st Meeting of the APT Conference Preparatory Group for World Radiocommunication Conference 2027 (APG27-1) from 3 to 6 June 2024 in Shanghai, People's Republic of China with physical attendance as well as virtual/online participation through Zoom meeting (i.e. hybrid meeting). The meeting will be hosted by Ministry of Industry and Information Technology (MIIT), People's Republic of China.

The objective of the APG27-1 is to initiate the preparatory process of the APT for the World Radiocommunication Conference 2027 (WRC-27) and Radiocommunication Assembly 2027 (RA-27) through the establishment of the APT Conference Preparatory Group for WRC-27 (APG-27). APG27-1 is expected to conduct the following activities:

- 1) Election of the Chair and two Vice-Chairs of APG-27
- 2) Establishment of the meeting structure for APG-27
- 3) Appointment of the other office bearers of APG-27 based on the structure
- 4) Review the Working Methods of APG
- 5) Development of the workplan for the preparation of RA-27/WRC-27
- 6) Appointment of the Chairs for the Drafting Groups on WRC-27 Agenda Items to the extent possible, and
- 7) Preliminary discussion on WRC-27 Agenda Items.

In this regard, I would like to invite your administration/organization to nominate suitable representatives to attend the meeting. Kindly ensure that relevant experts from your administration/organization in the field of radiocommunication, particularly the WRC and RA issues, are included in your delegation. I would also like to encourage participation of concerned organizations in your country who are involved in the relevant works of WRCs and RAs at the meeting. The Provisional Agenda is attached herewith for your information. The Information for Participants, document templates and other logistic details will be made available online soon.

For both physical and virtual/online attendance, registration should be done online by **20 May 2024** online at <https://www.appt.int/content/online-registration>. Please indicate in the registration form whether your delegates will attend in person or virtually. **Only the registered participants are entitled to join the meeting.** APT Secretariat will provide detailed information to the registered participants prior to the meeting. If you need further information or assistance regarding the meeting, please contact the APT Secretariat by e-mail [aptapg@apt.int](mailto:aptapg@apt.int).

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APT Members, Associate Members, Affiliate Members and International/Regional Organizations that wish to submit contribution(s) on the agenda items should prepare their contribution(s) using the proper templates provided by the APT Secretariat and submit it in electronic form by e-mail to [aptapg@apt.int](mailto:aptapg@apt.int) for proper documentation. The last date to submit your contribution(s) is **27 May 2024**.

I thank you in advance for your cooperation and look forward to your early response.

Yours sincerely,

*(Original signed)*

Masanori Kondo  
Secretary General

Encl: Provisional Agenda

To: APT Members (NF), Associate Members (NF), Affiliate Members, International and Regional Organizations