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| APTlogogreen3 | ASIA-PACIFIC TELECOMMUNITY | **Document No. :** |
| **The 1st Meeting of the APT Preparatory Group for WTSA-24 (APT WTSA24-1)** | **APT WTSA24-1/OUT-01** |
| 21 April 2023, Bangkok, Thailand | 21 April 2023 |

Chair, APT WTSA-24

**structure for the apt preparatory group for itu World Telecommunication Standardization assembly 2024**

1. **Introduction**

The APT Preparatory Group for ITU World Telecommunication Standardization Assembly (APT WTSA) consists of a number of Working Groups (WGs) that are responsible for the regional preparation on the issues related to WTSA. This document contains the following WGs for the APT WTSA-24 cycle for the preparatory work for WTSA-24. Furthermore, it also contains the Terms of Reference of each proposed Working Group which was approved by the 1st meeting of APT WTSA-24.

1. **Structure for the APT Preparatory Group for WTSA-24**

The following three WGs are proposed for the APT Preparatory Group for WTSA-24:

1. Working Group 1 (WG1): ITU-T Working Methods
2. Working Group 2 (WG2): ITU-T Work Organization
3. Working Group 3 (WG3): Regulatory/Policy and Standardization Related Issues

The Terms of Reference of each Working Group are as follows:

**2.1 Working Group 1 (WG1): ITU-T Working Methods**

WG1 considers the activities related to the Working Methods of ITU-T. Proposed Terms of reference of WG1 are:

* To identify the issues and consideration of the proposals related to the Working Methods of ITU-T for implementation of the ITU work program to strengthen cooperation between ITU-T and other SDOs, and intra-ITU collaboration and coordination;
* To review the proposals regarding the ITU-T Resolutions and ITU-T A-Series Recommendations and other issues related to the Working Methods of ITU-T;
* To consider any other issues assigned by the Plenary or referred to the Group by other APT Preparatory Groups.

**2.2 Working Group 2 (WG2): ITU-T Work Organization**

WG2 considers the activities related to the organization of work of ITU-T such as the structure of ITU-T Study Groups to be studied in ITU-T and TSAG. Proposed Terms of reference of WG2 are:

* To consider proposals on the programme and organization of the work of ITU-T consistence with ITU-T strategies and priorities;
* To identify issues and considerations of the proposals related to the structure of ITU-T Study Groups;
* To consider proposals related to the review the Questions for study, allocation of the Questions and the actions required for further processing;
* To review the proposals regarding the ITU-T Resolutions and Recommendations related to the Working Organizations of ITU-T;
* To consider any other issues assigned by the Plenary or referred to the Group by other APT Preparatory Groups.

**2.3 Working Group 3 (WG3): Regulatory/Policy and Standardization Related Issues**

WG3 considers the standardization related issues such as Regulatory/Policy, Strategic Plan and ITU-T operation issues other than the Working Methods and Work Organization of ITU-T. Proposed Terms of reference of WG3 are:

* To identify issues and consider proposals on area of the strategic standardization;
* To identify issue and consider proposals related to the particular need of the developing countries and bridging standardization gap;
* To review the proposals regarding the ITU-T Resolutions and Recommendations related to Regulation/ Policy and Standardization related issues;
* To consider any other issues assigned by the Plenary or referred to the Group by other APT Preparatory Groups.

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