



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2022/APT PP22-3/INV-NF

8 March 2022

Dear Sir/Madam,

**Subject: The 3rd Meeting of the APT Preparatory Group for PP-22 (APT PP22-3)
9 - 12 May 2022, Tokyo, Japan**

I would like to inform you that the Asia-Pacific Telecommunity will organize the 3rd Meeting of the APT Preparatory Group for PP-22 (APT PP22-3) on 9-12 May 2022 in Tokyo, Japan with physical attendance as well as virtual/online participation through APT Zoom meeting (i.e. hybrid meeting). The meeting will be hosted by the Ministry of Internal Affairs and Communications (MIC), Japan.

APT PP22-3 will continue the discussion on the issues of interests addressed by APT Members for ITU Plenipotentiary Conference (PP-22) and is expected to develop Preliminary APT Common Proposals for PP-22 to the extent possible. APT PP22-3 is expected to:

- consider Issue Papers prepared by Working Groups of APT PP-22;
- consider the input contributions from APT Members;
- review outcomes of Council WGs and Expert Groups on ITRs;
- review outcomes of the preparatory process of other regional organizations;
- develop APT views on PP-22 issues.

In this regard, I would like to invite representative(s) from your administration/organization who are currently involved in the preparation for ITU Plenipotentiary Conferences to attend the meeting. The Provisional Agenda will be posted in due course on the APT website.

As arrangements for this meeting, please note that:

- Plenary and Working Groups meetings will be organized in a hybrid format with broadcasting via APT Zoom meeting from the meeting venue.
- Drafting group meeting(s) will be organized in a hybrid format to the extent practicable.

For physical attendance, relevant information to travel to Japan will be provided on the APT website in due course. Please check the latest information with relevant authorities and organizations as the conditions may change.

Since all foreign nationals need to be registered in the Entrants, Returnees Follow-up System (ERFS) for a VISA application, your administration/organization is kindly requested to send the information of delegates who wish to participate physically in Japan, by using the EXCEL file titled "Participant data for ERFS" (Attachment 3) directly to MIC Japan at itu-net@ml.soumu.go.jp with cc to aptp@apt.int by the deadline on **Friday, 1 April 2022**. Please note that this deadline CANNOT be extended.

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For physical and virtual/online attendance, registration can be done online at <https://www.apt.int/content/online-registration>, preferably by **18 April 2022** for making necessary arrangements. Once the registration is accepted, APT Secretariat will inform Zoom meeting link, password, and other relevant information directly to the registered participant **one week prior to the meeting**. Only the registered participants are entitled to join the meeting. Should further information or assistance regarding the meeting is required, please contact APT Secretariat by an email aptp@apt.int. APT Secretariat will do the best to provide the necessary environment for both physical and remote participation.

APT Members who wish to submit contribution to the meeting should prepare their contribution in Microsoft Word, English Version and submit it to aptp@apt.int. The deadline for submission of the contribution is **29 April 2022**. I look forward to ensuring a successful meeting with your support and cooperation.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encls: Information for Participants

Attachment 1: Border Measures in Japan (as of Mar 1, 2022)

Attachment 2: List of Designated Countries (as of Mar 2, 2022)

Attachment 3: Participant data for ERFs

To: APT Members, Associate Members, Affiliate Members, and International/Regional Organizations