



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2022/APT PP22-2/INV

9 December 2021

Dear Sir/Madam,

**Subject: The 2nd Meeting of the APT Preparatory Group for PP-22 (APT PP22-2)
15 - 17 February 2022, Virtual/Online Meeting**

I would like to inform you that the Asia-Pacific Telecommunity will organize the 2nd Meeting of the APT Preparatory Group for PP-22 (APT PP22-2) on 15-17 February 2022 virtually.

The 45th Session of the Management Committee of the APT held on 30 November -3 December 2021 approved holding of APT PP22-2 for the preparatory process of the APT for the ITU Plenipotentiary Conference 2022 (PP-22). APT PP22-2 is expected to conduct the following activities:

- To review outcomes of Council WGs and Expert Groups on ITRs;
- To consider Issue Papers prepared by Working Groups of APT PP-22;
- To consider the input contributions from APT Members;
- To review outcomes of the preparatory process of other regional organizations;
- To develop APT views on PP-22 issues; and
- To develop APT contribution, if any, to 2022 Session of the Council.

In this regard, I would like to invite representative(s) from your administration/ organization who are currently involved in the preparation for ITU Plenipotentiary Conferences to attend the meeting, which will be organized by APT-Zoom meeting (virtual/online). The Provisional Agenda is attached herewith for your information and Information for Participants will be posted in due course on the APT website.

In addition, it is appreciated if your administration could consider nominating some of office bearers for the posts that are not decided yet (please see <https://www.apr.int/APT-PP22>).

Registration can be done online at <https://www.apr.int/content/online-registration> preferably by **24 January 2022** for making necessary arrangements. Once the registration is accepted, APT Secretariat will inform Zoom meeting link, password, and other relevant information directly to the registered participant one week prior to the meeting. Only the registered participants will be accepted to join the meeting. Should further information or assistance is required, please contact APT Secretariat by email to appp@apr.int. APT Secretariat will do the best to provide the necessary arrangements for the remote participation.

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Members, Associate Members, Affiliate Members and International Organizations who wish to submit contribution on the agenda items should prepare their contribution in Microsoft Word and/or PowerPoint (English version) in a proper template provided by APT Secretariat and send it to aptp@apt.int for APT PP22-2. **The deadline for submission of your contributions is 1 February 2022.**

I look forward to your good support and cooperation in ensuring a successful event.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encl: Provisional Agenda

To: APT Members, Associate Members, Affiliate Members and International/Regional Organizations