



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/MC-45/2021-01

8 September 2021

Dear Sir/Madam,

**Subject: The 45th Session of the Management Committee of
the Asia-Pacific Telecommunity
30 November – 3 December 2021, Virtual/Online Meeting**

I am pleased to inform you that the 45th Session of the Management Committee of the Asia-Pacific Telecommunity (MC-45) is scheduled to be held from 30 November to 3 December 2021 as a Virtual/Online Meeting. MC-45 will review the activities in 2021, which have been implemented under the Strategic Plan of the APT for 2021-2023 and will consider and approve the Work Programme and Annual Budget for 2022.

According to the Rules of Procedure of the MC, the nomination shall be made in writing to the Secretary General by an official at an appropriate level representing a Member or an Associate Member. The representative may be accompanied to the meeting by alternate representatives and advisers.

In this regard, I am pleased to invite your Administration to nominate a representative and alternate representatives and/or advisor (if any) to attend MC-45. I would like to emphasize that the attendance to MC-45 of your Administration is essential to enable the approval of the Work Programmes and Annual Budget for 2022 and other issues as well as to ensure the required quorum for MC-45 in accordance with Article 9, Paragraph 8 of the Constitution of the APT. In case you plan to submit your contributions to this MC-45, please follow the Rule 14 of the Rules of Procedure of the MC.

Online registration can be made at <https://www.apr.int/content/online-registration>. The Provisional Agenda is enclosed herewith for your information. The working documents of MC-45 will be posted on the APT website in due course. Please send the copy of the nomination letter by email to aprgamc@apr.int or by fax to +662 573-7479 preferably by **9 November 2021** for making necessary arrangements. The original nomination letter should be received by the APT Secretariat before **30 November 2021**. The details address of the APT Headquarters is provided in the Information for Participants enclosed herewith.

I thank you in advance for your support and cooperation and look forward to your participation to ensure the success of the meeting.

Yours sincerely,

[original signed]

Masanori Kondo
Secretary General

Encls: 1) Provisional Agenda, 2) Information for Participants

To: Members and Associate Members