



ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/WGMC-9/2021

23 July 2021

Dear Sir/Madam,

**Subject: The 9th Meeting of the Working Group of
Management Committee on APT Legal Instruments
20-21 October 2021, Virtual/Online Meeting**

Please refer to the 44th Session of the Management Committee of the APT (MC-44), which was held virtually from 7 to 10 December 2020 and approved the holding of the 9th Meeting of the Working Group of Management Committee on APT Legal Instruments as one of the Work Programmes for 2021.

I would like to inform you that APT Secretariat, in consultation with the Chairman and Vice-Chairman of WGMC, decided that APT would organize the 9th Meeting of the Working Group of Management Committee on APT Legal Instruments (WGMC-9) from 20 to 21 October 2021 as a virtual/online meeting.

WGMC-9 will review and discuss the tasks assigned by MC-44, i.e. Guidelines on Public Access to APT documents, use of terminology reflecting gender neutrality in APT documents and needs on collaboration or to conclude Memorandum of Understanding (MOU) with other international/ regional organizations.

In this connection, I would like to invite representatives of your administration/ organization to attend WGMC-9. Associate Members and Affiliate Members may participate as observers. Please confirm your participation at your earliest convenience or preferably by **6 October 2021** for necessary arrangements.

Registration-can be done online at <https://www.apr.int/content/online-registration>. Once registration is accepted, APT Secretariat will inform the Zoom meeting link, password and other relevant information directly to registered participant prior to the meeting. Only the registered participants are entitled to join the meeting.

APT Members that wish to submit contribution on the agenda items could send their contribution to the APT Secretariat by e-mail to aprwgmc@apr.int. The deadline for submission of contribution is **13 October 2021**. The working documents of WGMC-9 will be posted on the website as soon as they are ready.

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Should you require further information or assistance regarding the meeting, please contact APT Secretariat by e-mail to aptwgmc@apt.int. APT Secretariat will do the best to provide the necessary environment for the remote participation.

I look forward to your participation in this virtual meeting of WGMC-9.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encls: 1) Provisional Agenda
2) Information for Participants

To: Members, Associate Members, and Affiliate Members