



SATRC Workshop on Recent Trends and Technologies

6 – 8 October 2026, Kathmandu, Nepal

INFORMATION FOR PARTICIPANTS

South Asian Telecommunication Regulators' Council (SATRC) Workshop on Recent Trends and Technologies would be held from 6 to 8 October 2026 in Kathmandu, Nepal. The event will be organized by the Asia-Pacific Telecommunity (APT) and hosted by Nepal Telecommunications Authority (NTA) as a physical meeting with remote participation modality. This workshop is part of implementation of SATRC Action Plan Phase X.

The detailed arrangement are as follows:

1. VENUE

SATRC Workshop on Recent Trends and Technologies will be held at **The Soaltee Kathmandu Hotel**, Kathmandu, Nepal. The contact details of the hotel are as follows:

Mr. Krishna Sapkota

Assistant Sales Manager

Address : P.O.Box 97, Tahachal, Kathmandu, Nepal

Mobile: +977 9801 0670 08

Phone: +977-1-4273999

Email: krishna.sapkota@soaltee.com

Web : www.soaltee.com

2. PARTICIPATION

The SATRC Workshop on Recent Trends and Technologies will be targeted for senior and mid-level officers of the SATRC Members who are involved in the work of related areas. It is expected that the experts of the SATRC Working Groups will also attend the workshop. Further, relevant experts from industry are also expected to participate in the workshop. Other APT Members, Associate Members and Affiliate Members can attend the workshop as well.

3. HOTEL ACCOMMODATION

For the logistics & convenience of the participants, the below mentioned hotel is recommended for staying which has been arranged for the purpose. **Room reservations should be made directly by the participants with the hotel.** For any assistance the nodal officer in NTA can be contacted. The hotel details are mentioned below:-

Name of the Hotel	Room Category	Rate (USDD Nett) (Including Accommodation and Breakfast)
The Soaltee Kathmandu	Standard Room : Single Occupancy	USD 126.00 per room per night
	Standard Room: Double Occupancy	USD 138.00 per room per night
	Club Room: Single Occupancy	USD 180.00 per room per night
	Club Room: Double Occupancy	USD 200.00 per room per night
	Executive Suite	USD 400.00 per room per night

***The above-quoted rates are inclusive of +2% Luxury Tax +13% of VAT.*

However, should there be any changes in the above taxes; the new taxes will be levied as accordingly. The above room rates include the below benefits:

- Accommodation in chosen Category of room and chosen plan
- Non-Alcoholics welcome drink on arrival.
- Buffet Breakfast at Specified Venue.
- Complimentary Wi-Fi in the room.
- Standard hotel amenities (in room tea/coffee maker with supplies, in room safe, iron/ironing board, LED TV with host of cable channels, two bottles of mineral water per day).
- Complimentary usage of gymnasium, swimming pool and health club (steam, sauna) except massages.

Alternate Hotel:

Hyatt Centric Soalteemode Kathmandu

PO Box 8801, Tahachal, Kathmandu, 44600, Nepal

Tel: +977 1 5381234

Reservations: +977 980 2340789

Contact Details: Mr. Safal Dhital

Sales Manager

Mobile : +977 98023 40855

Email : kathmandu.centric@hyatt.com

4. IMMIGRATION REQUIREMENTS

Participants must be in possession of a valid passport or travel document with a minimum validity of six months beyond the period of stay and need to check visa requirements before entering the country. Participants are also advised to obtain, before the commencement of their journey, and where necessary, transit visas for countries en route to Nepal. As the visa requirements change from time to time, it is advisable to check your visa requirements with the nearest Nepalese Embassy before departure.

Visa supporting letters can be issued on request. Please submit the following information along with a copy of passport to local secretariat coordinator for the visa supporting letter.

Full Name

Passport Number

Place of Issue

Date of Issue

Date of Expiry
Nationality
Date of Birth

For Visa application and services, please visit following links for required information.

<https://immigration.gov.np/online-visa-application-process>

<https://immigration.gov.np/eta-visa-nepal>

5. REGISTRATION

Registration of delegates can be done online at <https://apt.int/content/online-registration>.

In order to make the arrangements for participants, it is advised that the online registration is done at least two weeks before the commencement of the workshop.

On-site registration and distribution of badges will commence at 08:30 hours on 6 October 2026 at the Soaltee Kathmandu Hotel. **Participants are required to bring their passports or other photo identification to receive their badges.**

6. MEETING PAGE, DOCUMENTS, AND CONTRIBUTIONS

Related information about the meeting and provisional meeting documents will be available at the APT Website:

Members, Associate Members, Affiliate Members, and International/Regional Organizations who wish to submit contribution(s) on the agenda items should prepare the contribution(s) in Microsoft Word and/or PowerPoint, English Version, and send it to aptsatrc@apt.int. The deadline for submission of the contribution(s) is 25 September 2026.

7. PRACTICAL INFORMATION ABOUT KATHMANDU

Kathmandu is the capital city of Nepal, situated in the central part of the country within the Kathmandu Valley. The city stands at an elevation of 1,324 metres above sea level. Kathmandu remains heart of Nepal's history, art, culture, and economy. Tourism plays a vital role in the economy, with the city serving as a gateway to the Nepal Himalayas. Kathmandu is home to several World Heritage Sites, including the Durbar Square, Swayambhu Mahachaitya, Bouddha, and Pashupatinath.

Weather: The temperature varies from 13 (at night) to 23 (day time) degrees Celsius minimum in October. October marks a transition from the monsoon season toward drier, cooler conditions. Participants are advised to carry light clothing for daytime use and light jacket or sweater for cooler evenings. Rain is infrequent, but a small umbrella might be useful. For further information local climate reach out in <https://www.dhm.gov.np/>

Language: Nepali is the official language, but English is widely spoken in the city.

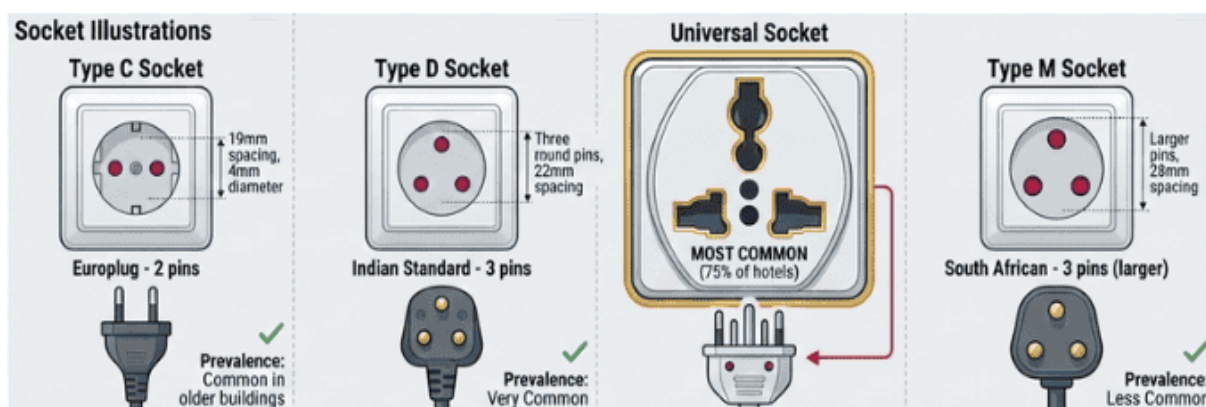
Time Zone: GMT +5.45 hours

Banks & Currency: The unit of currency is Nepalese Rupees which comes in denominations of 5, 10, 20, 50, 100, 500 and 1,000. Please use authorised money changers and banks to change currency. They will issue a certificate of exchange which may be required at the time of re-conversion of any unused currency. The currency may also be exchanged at the airport on arrival. Foreign Exchange Rate is approximately Rs.152.97 to US\$ 1 (*as of August 27, 2026*).

Most hotels, shops & other establishments accept credit cards. Master & VISA cards are accepted at almost all such establishments whereas some of them accept Diners & American Express cards as well.

Electricity:

The power supply is 220 V AC and 50 Hz



8. TRANSPORTATION FROM THE AIRPORT TO THE HOTEL:

Tribhuvan International Airport, Kathmandu is located around 9.2 kms from the hotel, which will take 34 minutes by Taxi (depending upon the traffic). More detailed information about the Tribhuvan International Airport, can be found on the following web site: <https://tiairport.com.np/>

The Local Secretariat/Hotel would arrange for pick-up and drop facility from the airport to hotels and back. The flight details and arrival and departure time shall be informed to the local secretariat well in advance for making arrangements.

9. PERSONAL AND MEDICAL INSURANCE

APT and the host country will not bear any cost of insurance for delegates, medical expenses, or any other related expenses. It is therefore requested that all delegates make the necessary arrangements for insurance and medical coverage before their travel to Nepal.

10. CODE OF CONDUCT

The Code of Conduct requires that all participants in connection with APT meetings or events, whether virtual, hybrid or physical, must observe professional, respectful and responsible conduct at all times, bearing in mind zero tolerance on discrimination or intimidation against cultural, ethnic, religious and gender differences to facilitate a safe and inclusive environment.

More details on APT Code of Conduct are available at:
https://apt.int/sites/default/files/file_tag/2023/11/APT-Code-of-Conduct.pdf

9. CONTACT INFORMATION:

<u>APT Secretariat</u>	<u>Local Secretariat</u>
Asia-Pacific Telecommunity APT Secretariat 12/49 Soi:5 Chaeng Watthana Road Bangkok 10210, Thailand Phone: +66 2 573 0044 E-mail: aptsatrc@apt.int	Ms. Roja Kiran Basukala Deputy Director Nepal Telecommunications Authority Phone +977 1 5355474 Mobile: +977 9851205042 E-Mail: rkbasukala@nta.gov.np