



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/2026/APT PP26-5/INV-NF

21 May 2026

Dear Sir/Madam,

**Subject: The 5th Meeting of the APT Preparatory Group for
the ITU Plenipotentiary Conference 2026
24 – 28 August 2026, Brisbane, Australia**

I would like to inform you that the Asia-Pacific Telecommunity (APT) will organize the 5th Meeting of the APT Preparatory Group for the ITU Plenipotentiary Conference 2026 (APT PP26-5) from 24 to 28 August 2026 in Brisbane, Australia via physical meeting with remote participation modality. The Meeting will be hosted by the Australian Government Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts.

The APT PP26-5 is expected to conduct the following activities:

- To consider the Input contributions of the APT members;
- To review the outcomes of the Council, Working Groups and Expert Groups;
- To review the outcomes of the preparatory process of ITU and other regional organizations for PP-26;
- To develop the Preliminary APT Common Proposals, if any;
- To develop the APT views, if any;
- To consider the nominations of office bearers for PP-26;
- To develop necessary procedures and arrangements for APT coordination meetings; and
- To organize special sessions for the candidates running for the elected official positions of the ITU.

In this regard, I would like to invite your administration/organization to nominate suitable representatives who are involved in preparing for the Plenipotentiary Conferences, to attend the meeting. The Provisional Agenda and Information for Participants are attached herewith for your reference.

For both physical and remote participation, registration shall be done online at <https://apt.int/content/online-registration> by **10 August 2026 for making necessary arrangements. Please indicate in the registration form whether your participation is physical or remote. **Only the registered participants are entitled to join the meeting.** The APT Secretariat will provide detailed information to the registered participants prior to the meeting. If you need further information or assistance regarding the meeting, please contact the APT Secretariat by e-mail at aptp@apt.int.**

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APT Members who wish to submit contribution(s) on the agenda items should prepare their contribution(s) in Microsoft Word and/or PowerPoint, English version and in proper template provided by the APT Secretariat and send it to aptp@apt.int. APT Associate and Affiliate Members, based on the agreement with the corresponding APT Members, can submit Input contribution to the meeting, otherwise it will be treated as Information document. The template is available on the APT website. The firm deadline for the submission of contribution(s) is **14 August 2026**. However, it is encouraged to submit the contributions, preferably at least two weeks before the meeting, by **10 August 2026**, to facilitate effective preparation. The template for submission of contribution is available on the APT website

I would appreciate your good support and active participation in ensuring a successful event.

Yours sincerely,

(Original Signed)

Masanori Kondo
Secretary General

Encls: 1) Provisional Agenda
2) Information for Participants

To: APT Members (NF), Associate Members (NF), Affiliate Members and International/
Regional Organizations