



The 23rd APT Telecommunication/ICT Development Forum (ADF-23)

14 – 15 July 2026
Bangkok, Thailand



INFORMATION FOR PARTICIPANTS

The Asia-Pacific Telecommunity (APT) will organize the 23rd APT Telecommunication/ICT Development Forum (ADF-23) from 14 to 15 July 2026 in Bangkok, Thailand in a hybrid format (both physical and virtual/online attendance through Zoom meeting). ADF-23 will be co-hosted by Office of The National Broadcasting and Telecommunications Commission of Thailand (NBTC).

For your kind information, ADF-23 will be held back-to-back with the ITU Regional Development Forum for Asia-Pacific (RDF-ASP-26) scheduled for 16-17 July 2026 at the same venue to enhance synergies and facilitate broader participation.

Please find the following information for the convenience of participants:

1. VENUE

ADF-23 will be held at **Conrad Bangkok**, Thailand. The contact details of the hotel are as follows:

Conrad Bangkok

Address: All Seasons Place 87/3 Wireless Road

Bangkok 10330, Thailand

Tel: +66 2 690 9999

URL: ConradBangkok.com

Email: sirinan.tanpensuk@conradhotels.com

2. PARTICIPATION

All APT Members, Associate Members and Affiliate Members are invited to participate in the activities of the Forum.

Organizations which have MOU with the APT or other relevant international or regional organizations may send representatives to attend the Forum on the same basis as they attend other APT meetings.

Non-APT members may be invited to participate in the activities of the Forum as a guest at the discretion of the Chair of the Forum and the Secretary General in consultation with the relevant Member administration as appropriate.

Other non-APT members may participate as observer with the payment of the participation fee and subject to consultation between the Secretary General and the relevant Member Administrations as appropriate.

Since the number of physical attendances influences some preparations for the meeting venue and other arrangements, your administration/organization is kindly requested to register delegates for physical attendance by the date specified in the following section.

Online participation will be arranged by using Zoom meeting platform. Detailed information for online participation will be sent to the registered delegates who wish to attend virtually.

3. REGISTRATION

For both physical and online attendance, registration shall be done online at <https://apt.int/content/online-registration> by **7 July 2026** for making necessary arrangements. Please indicate in the registration form whether your delegate will attend in person or online. **Only the registered participants are entitled to attend the meeting.**

4. HOTEL ACCOMMODATION & RESERVATION

Conrad Bangkok is recommended for all participants to stay during the meeting. Please make your hotel reservation in order to be eligible for the special rates given below at the earliest possible date or not later than 29 June 2026. Conrad Bangkok has created hotel reservation online for this meeting.

Please click the link below to make your reservation

➔ <https://www.hilton.com/en/attend-my-event/bkkcici-90n-18cc1646-a076-4270-82f8-867ae1183f93/>

While the reservation link is being finalized, participants may alternatively contact the hotel directly via email at Chomkorn.Leelertyuth@ConradHotels.com for reservation inquiries.

We encourage you to book early to ensure availability and secure the best rates.

Room Type	Room Rate/Night	
	Single	Double/Twin
Premium Room	THB 4,500 net	THB 5,000 net

** Room rates are inclusive of breakfast, complimentary Wi-Fi throughout the hotel area and broadband Internet in room., 10% service charge and 7% of prevailing taxes.*

The above-mentioned types of room are available on a first come first served basis. Participants are recommended to make early reservations in order to get the rooms of their choice. The hotel booking conditions are as follows:

- Accommodation expenses will be settled individually by each guest upon departure. Reservations must be guaranteed individually by credit card.
- Any cancellation made 14 days or more prior to the first arrival date will incur no penalty charge.
- In case of no-show, the hotel will charge the full amount of the reservation.
- Any cancellation made less than 14 days prior to the first arrival date will incur a charge of 100% of the guestroom rate for the entire stay, billed to the individual account.
- Advance reservation is required. Last-minute bookings will be subject to room availability.
- Check-in time is from 15:00 hrs. and check-out time is before 12:00 hrs.

All bookings must be secured with a major credit card.

Due to the limited availability of rooms, the APT Secretariat may not be able to guarantee hotel reservation and special rates after **29 June 2026**

5. MEETING WEBSITE, MEETING DOCUMENTS AND CONTRIBUTION GUIDELINES

Related information about the meeting and meeting documents will be available at the APT Website at <https://apt.int/Meeting/2026-ADF23>.

APT members and International/Regional Organizations who wish to submit contribution(s) or presentation(s) on the specific session should prepare their contribution(s) in Microsoft Word and/or PowerPoint, English version, and in proper template provided by APT Secretariat and send it to aptict@apt.int. The contribution template and the speaker guideline will be sent via email to potential speakers. **The deadline for submission of contribution(s) is 6 July 2026.**

6. WIRELESS LAN

Internet Access over wireless network will be available during the meeting in all meeting rooms. Participants who attend physically and wish to utilize wireless LAN facility are kindly requested to bring their own laptop computers with Wi-Fi capability.

7. TRANSPORTATION FROM THE AIRPORT TO THE HOTEL

Physical participants are requested to use public transportation facilities of the Suvarnabhumi International Airport, Thailand. For more information, please visit website: <http://www.bangkokairportonline.com/>.

For your general information, the following transportations are available from Suvarnabhumi International Airport to the Hotel:

For your general information, the following transportations are available from Suvarnabhumi International Airport to the hotel (Conrad Bangkok):

- Public Meter Taxi is located on the 1st floor of the Arrival Hall, entrances 4 and 7. The fare is based on the meter, plus a THB 50 airport surcharge. Estimated fare to the hotel is approximately THB 300–450, excluding expressway tolls.
- Airport Limousine Service, providing premium transport to various destinations in the city, is located at the Arrival Hall.
- Airport Rail Link (ARL) & BTS SkyTrain: Follow signs to the B Floor (Basement level) to take the ARL (City Line/Red Line) to Phaya Thai Station (A8). From there, transfer to the BTS SkyTrain (Sukhumvit Line/Light Green Line) heading toward Kheha. Disembark at Phloen Chit Station (E2). From Phloen Chit, the hotel is a short taxi or shuttle ride away.
- Ride-Hailing Services (such as Grab or Bolt) are located on the 1st floor outside Gate 4 (Outer Curb). Book via mobile application and meet the driver at the designated pick-up point. The estimated fare ranges from THB 350 to THB 550 depending on demand and traffic, excluding expressway tolls.

It takes about 50 minutes to reach the hotel by car or ride-hailing service via expressway, and approximately 60 to 75 minutes by train, depending on transfer times and traffic.

8. VISA AND IMMIGRATION INFORMATION

Thailand's visa requirements may vary for the citizens of different countries. Please check the visa requirements with a Royal Thai Embassy or a Royal Thai Consulate-General in your respective country in advance. Kindly visit <https://consular.mfa.go.th/th/page/cate-7393-general-information?menu=5d68c88d15e39c160c00827e> for more details.

If you require a visa supporting letter from the APT, please contact aptadmin@apt.int.

9. INSURANCE

Due to procedural difficulties and budgetary constraints, APT is not able to bear the cost of insurance for the participants, any medical expenses or any other expenses. APT therefore requests the Administrations/Organizations to kindly make necessary arrangements for insurance and medical coverage of your participants before travel.

10. CODE OF CONDUCT

The Code of Conduct requires that all participants in connection with APT meetings or events, whether virtual, hybrid or physical, must observe professional, respectful and responsible conduct at all times, bearing in mind zero tolerance on discrimination or intimidation against cultural, ethnic, religious and gender differences to facilitate a safe and inclusive environment.

More details on APT Code of Conduct are available at:

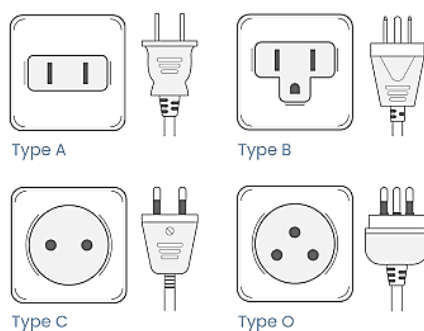
https://apt.int/sites/default/files/file_tag/2023/11/APT-Code-of-Conduct.pdf

11. PRACTICAL INFORMARION

About Thailand

Official Name:	Kingdom of Thailand
Population:	65.8 million (Official local registration) / ~71.6 million (Total estimated including residents)
Capital City:	Bangkok
Area:	513,120 km ²
People:	Thai (approx. 85–95%, encompassing Central Thai, Isan/Lao, Northern, and Southern regional groups), Thai-Chinese (approx. 10–14%), and Malay (approx. 3%). The remainder includes minor populations of Mon, Khmer, and various hill tribes.
Religion:	Buddhism (approx. 94.6%), Islam (approx. 4.3%), Christianity (approx. 1%).
Language:	Thai (English is widely spoken and understood in hotels, major restaurants, and event venues).
International Dialing Code:	+66
Weather:	The country has a tropical climate that is generally warm and humid. The monsoon season runs from July to October, so rain will be expected.
Time Zone:	GMT +7 hrs.

Electricity & Plug Types: Standard Voltage: 220V–230V AC, 50Hz
 Socket Types: Types A, B, C, and O



Thailand Power Plug and Socket Types.
 Source: World-Power-Plugs.com

Note: For devices using Type G (UK square three-pin) or Type I (Australia/New Zealand slanted pins), a universal travel adapter is needed.

Banks & Currency: Thai Baht (THB) is the official currency.
Exchange rate: The exchange rate as of May 2026 is approximately THB 32.46 to USD 1. Automated Teller Machines (ATMs) are available everywhere across Bangkok and accept major international networks like Visa and MasterCard. Physical bank branches are usually open from 09:00 to 15:30 hrs, Monday through Friday. Bank branches located inside retail shopping malls are open every day of the week, typically from 11:00 until 20:00 hrs.

12. CONTACT INFORMATION

For any further information about ADF-23, kindly visit <https://apt.int/Meeting/2026-ADF23> or please contact:

<p><u>APT Secretariat</u> Mr. Danho Kim Programme Officer Email: kdanho@apt.int</p> <p>Mr. Kornnop Jaroenwong Project Assistant Email: kornnop@apt.int</p> <p>Asia-Pacific Telecommunity (APT) 12/49 Soi:5 Chaeng Watthana Road Bangkok 10210, Thailand Tel: +66 2 573 0044 Fax: +66 2 573 7479 E-mail: aptict@apt.int</p>	<p><u>Local Secretariat</u> (host country) Ms. Kanlayapat Kaewvejchabutr Mid Level Policy and Planning Officer International Affairs Bureau Office of the National Broadcasting and Telecommunications Commission Phone: +66 2 670 8888 ext. 3522 Email: kanlayapat.k@nbtc.go.th cc: siriporn.p@nbtc.go.th</p>
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13. MAP OF THE HOTEL

For map of **Conrad Bangkok**, please click [see the map](https://maps.app.goo.gl/3SpSWUxmyVY9yfQ66) inside this link below:
<https://maps.app.goo.gl/3SpSWUxmyVY9yfQ66>

Hotel name in Thai language to be shown to a taxi driver:

“โรงแรมคอนราด กรุงเทพ”

Hotel address in Thai:

เลขที่ 87 ตึก All Seasons Place ซอยบีทีเอสเพลินจิต ถนนวิทยู แขวงลุมพินี เขตปทุมวัน กรุงเทพฯ

***Note:** Many taxi drivers do not have a clear understanding of English. Therefore, please collect the hotel card and show to the taxi driver on your return to the hotel.*
