



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/2026/APT PP26-4/INV-NF

16 March 2026

Dear Sir/Madam,

**Subject: The 4th Meeting of the APT Preparatory Group for
the ITU Plenipotentiary Conference 2026
15 – 19 June 2026, Kuala Lumpur, Malaysia**

I would like to inform you that the Asia-Pacific Telecommunity (APT) will organize the 4th Meeting of the APT Preparatory Group for the ITU Plenipotentiary Conference 2026 (APT PP26-4) from 15 to 19 June 2026 in Kuala Lumpur, Malaysia via physical meeting with remote participation modality. The Meeting will be hosted by the Ministry of Communications of Malaysia.

The APT PP26-4 is expected to conduct the following activities:

- To consider the Input contributions of the APT members;
- To consider the Issue Papers prepared by the Working Groups of APT PP-26;
- To review the outcomes of the Council, Working Groups and Expert Groups;
- To review the outcomes of the preparatory process of ITU and other regional organizations for PP-26;
- To develop the Preliminary APT Common Proposals, if any;
- To develop the APT views, if any; and
- To organize special sessions for the candidates running for the elected official positions of the ITU.

In this regard, I would like to invite your administration/organization to nominate suitable representatives who are involved in preparing for the Plenipotentiary Conferences, to attend the meeting. The Provisional Agenda is attached herewith for your reference. 'Information for Participants' explaining the detailed arrangement of the meeting will be shared via APT website at the later stage.

For both physical and remote participation, registration shall be done online at <https://apt.int/content/online-registration> by 1 June 2026 for making necessary arrangements. Please indicate in the registration form whether your participation is physical or remote. **Only the registered participants are entitled to join the meeting. The APT Secretariat will provide detailed information to the registered participants prior to the meeting. If you need further information or assistance regarding the meeting, please contact the APT Secretariat by e-mail at aptp@apt.int.**

APT Members who wish to submit contribution(s) on the agenda items should prepare their contribution(s) in Microsoft Word and/or PowerPoint, English version and in proper template provided by the APT Secretariat and send it to aptp@apt.int. APT Associate

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and Affiliate Members, based on the agreement with the corresponding APT Members, can submit Input contribution to the meeting, otherwise it will be treated as Information document. International/Regional organizations, having interests in APT PP-26, are welcome to submit Information document to the meeting. The template is available on the APT website. **The deadline for submission of contribution(s) is 5 June 2026.**

I would appreciate your good support and active participation in ensuring a successful event.

Yours sincerely,

(Original Signed)

Masanori Kondo
Secretary General

Encl: Provisional Agenda

To: APT Members (NF), Associate Members (NF), Affiliate Members and International/
Regional Organizations