



The APT Symposium on Spectrum Management

18 - 20 February 2025

Dhaka, People's Republic of Bangladesh



INFORMATION FOR PARTICIPANTS

The Asia-Pacific Telecommunity (APT) will organize a Symposium on Spectrum Management from 18 to 20 February 2025 in Dhaka, Bangladesh with physical attendance as well as online participation through Zoom meeting platform (i.e., hybrid meeting). The Symposium will be hosted by the Bangladesh Telecommunication Regulatory Commission (BTRC) of the People's Republic of Bangladesh.

Please find the following information for the convenience of participants.

1. MEETING VENUE

Name of the Venue:	Regency Hotel, Dhaka
Address:	Airport Road, Nikunja 2, Dhaka 1229, Bangladesh
Tel:	+8801713332651 – 4, +88096041001001 – 8
Email:	info@dhakaregency.com
Website:	https://dhakaregency.com/

2. PARTICIPATION

This year's Symposium is intended for executives and high-level officials of the policy makers, telecom regulators and industry in Asia-Pacific who are involved and have interests in spectrum policy, regulation and management. It is open to all APT Members, Associate Members and Affiliate Members as well as international/regional organizations. A number of regional and global eminent experts on spectrum policy, regulation and management would be invited as resource persons.

3. REGISTRATION

Registration for both physical and online participants shall be done at <https://www.apt.int/content/online-registration> by 3 February 2025. Please indicate in the registration form whether you will attend in person or online. **Only the registered participants are entitled to attend the Symposium.**

4. HOTEL ACCOMMODATION RATE & RESERVATION

Regency Hotel, Dhaka is recommended for all participants to stay during the Symposium. All participants are required to make room reservations directly with the hotel except for the participants under the APT fellowship.

i) Hotel name (Recommended Accommodation): Hotel Regency

Address: Airport Road, Nikunja 2, Dhaka-1229.

Phone: +8801713332589

Email: reservation@dhakaregency.com, noon@dhakaregency.com

URL: www.dhakaregency.com

Room Type	Room Rate/Night (Single)
Standard	USD 105

- Rates are inclusive of an international buffet breakfast and free Wi-Fi in room
- Rates are inclusive of service charge and tax per room per night

For more information regarding hotel reservations, please contact directly with the hotels and copy to the Local Secretariat.

ii) Hotel name (Alternative Accommodation): Le Méridien, Dhaka

Address: 79/A Commercial Area, Airport Road, Nikunja 02, Khilkhet, Dhaka-1229

Phone: +8801766673411

Email: reservations.dhaka1@lemeridian.com, md.alam@lemeridian.com

URL: www.lemeridien.com/dhaka

Room Type	Room Rate/Night (Single)
Single Deluxe	USD 170

- Rates are inclusive of an international buffet breakfast and free Wi-Fi in room
- Rates are inclusive of service charge and tax per room per night

5. MEETING WEBSITE, MEETING DOCUMENTS AND CONTRIBUTION GUIDELINE

Related information about the meeting and provisional meeting documents will be available at the APT Website: <https://apt.int/Meeting/2025-SYM-SPM>

Members, Associate Members, Affiliate Members, and International/Regional Organizations that wish to submit and present contributions on the listed topics are requested to contact APT Secretariat by email: apt-ssm@apt.int.

6. WIRELESS LAN

Internet Access over wireless network will be available during the meeting. APT encourages the use of electronic documents during the meeting. The participants are kindly requested to bring their own laptops with Wi-Fi capability.

7. TRANSPORTATION FROM THE AIRPORT TO THE HOTEL

The Hazrat Shahjalal International Airport is around 10 (ten) minutes away from the venue of the meeting and recommended hotel. Local Secretariat will arrange transportation from the airport to the above-mentioned hotels and back to airport for the participants upon prior intimation. To avail this facility, delegates are kindly requested to send their flight itineraries through email to the Local Secretariat with a copy to APT Secretariat at least 10 (Ten) days prior to date of travel.

8. VISA AND IMMIGRATION REQUIREMENTS

Delegates are strongly advised to check all entry and visa requirements to travel Bangladesh on the websites of Bangladeshi Embassies and High Commissions in their respective countries. Visa supporting letter/Invitation letter can be issued upon request for assisting the delegates to obtain necessary visa from their respective countries and on-arrival visa (if applicable). Delegates who require this assistance and on-arrival visa support, should submit the following information at least 1 (one) Month prior to the event to Local Secretariat and APT's designated points of contact:

- (1) Scanned copy of the passport
- (2) Full name as written on passport
- (3) Date and place of birth
- (4) Passport number
- (5) Date of passport issuance
- (6) Date of passport expiration
- (7) Nationality
- (8) Date of arrival
- (9) Date of departure
- (10) Hotel booking
- (11) Funding
- (12) A valid email address

9. INSURANCE

APT will not be able to bear any cost of medical or travel insurance for the participant including any measures for Covid-19. APT requests Administrations/Organizations to kindly make necessary arrangements for medical, travel insurance, and others covering the whole period of the event and overseas travel for the participant.

10. CODE OF CONDUCT

The Code of Conduct requires that all participants in connection with APT meetings or events, whether virtual, hybrid or physical, must observe professional, respectful and responsible conduct at all times, bearing in mind zero tolerance on discrimination or intimidation against cultural, ethnic, religious and gender differences to facilitate a safe and inclusive environment.

11. PRACTICAL INFORMATION

Bangladesh, a South Asian nation nestled between India and Myanmar, boasts a rich history, diverse culture, and awe-inspiring natural wonders. Bordered by the Bay of Bengal at her southern shores, Bangladesh occupies a total land area of 147,570 sq. km, encompassing the world's largest and one of the most fertile river deltas. This intricate network of waterways weaves through the landscape, creating a land of unparalleled beauty. Bangladesh achieved her sovereignty in 1971 and today functions as a secular parliamentary republic with a vibrant democracy.

Bangladesh is a vibrant nation teeming with over 171.2 million people. Bangla, also known as Bengali, is the official language, while English is also widely spoken. Islam is the faith practiced by the majority of the population with Hinduism, Christianity, and Buddhism adding

to the rich tapestry of religious beliefs. Administratively, Bangladesh is divided into 8 Divisions and further into 64 Districts.

Dhaka, the bustling capital and largest city, is steeped in history and stands as one of the oldest cities in the region. Beyond the bustling city life, Bangladesh offers a treasure trove of tourist attractions. The Cox's Bazar Sea Beach holds the title of the longest natural sea beach in the world, while the Sundarbans Reserve Forest (SRF), the largest mangrove forest in the world, located in the south-western part of Bangladesh adjoining to the Bay of Bengal adds a testament to Bangladesh's unique ecological diversity. From the bustling cityscapes to a land of serene natural beauty, Bangladesh offers a truly unforgettable experience for every visitor.

Weather:

In February, Bangladesh weather is dominated by sunny days, with an average high of 28°C (82.4°F) and a low of 15°C (59°F). Usually, the days in February are hot while the nights are a bit cooler. You can expect a few rainy days in Bangladesh during February, but usually the weather is comfortable. It is, however, recommended that visitors check the weather forecast provided they plan a travel/visit.

Language:

Bangla is the official language. However, English is widely spoken.

Time zone:

GMT + 6.00 hours

Banks & Currency:

The unit of currency is Bangladeshi Taka (BDT). Foreign Exchange Rate is approximately BDT 120.84 to US\$ 1 (*as on December 19, 2024*). Normal banking hours are from 10.00 to 15.00 on weekdays (Friday & Saturday are closed). Credit cards including American Express, Visa and Master Cards etc. are accepted in major hotels, shops and restaurants.

Electricity:

220 Volts AC 50Hz rating usually used in Bangladesh. The power sockets generally available in Bangladesh are the "Type G" British BS-1363, "Type D" Indian 5 amp BS-546 (round) and BS 4573 (UK shaver). **It is advisable to come along with Global adaptors.**



12. CONTACT INFORMATION

<u>APT Secretariat</u> Asia-Pacific Telecommunity (APT) 12/49 Soi 5, Chaeng Watthana Road Bangkok 10210, Thailand Tel: +66 2 573 0044 Fax: +66 2 573 7479 E-mail: apt-ssm@apt.int	<u>Local Secretariat</u> Name: S M Rezaur Rahman Designation: Director Bangladesh Telecommunication Regulatory Commission (BTRC) IEB Bhaban, Ramna, Dhaka-1000 Tel: +88029555117 Mobile: +8801552202725 Fax: +88029556677 Email: dirss@btrc.gov.bd Name: Mohammad Farhan Alam Designation: Deputy Director Bangladesh Telecommunication Regulatory Commission (BTRC) IEB Bhaban, Ramna, Dhaka-1000 Tel: +880255110544 Mobile: +8801552202847 Fax: +88029556677 Email: farhan@btrc.gov.bd
---	--
