



ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2024/WTDC25-3/INV-NF

19 December 2024

Dear Sir/Madam,

**Subject: The 3rd Meeting of the APT Preparatory Group for WTDC-25
17 - 18 March 2025, Bangkok, Thailand**

I am pleased to inform you that the Asia-Pacific Telecommunity (APT) will organize the 3rd Meeting of the APT Preparatory Group for WTDC-25 (APT WTDC25-3) from 17 to 18 March 2025 in Bangkok, Thailand, with physical attendance and remote participation using online platform (i.e. hybrid meeting). For your information, this meeting will be followed by the ITU's Regional Development Forum (RDF) and Regional Preparatory Meeting (RPM) at the same venue.

The objective of the APT WTDC25-3 is to assist APT members to prepare for the ITU World Telecommunication Development Conference 2025 (WTDC-25), scheduled to be held in Baku, Azerbaijan, from 17 to 28 November 2025. The meeting is expected to:

- Elect the Vice-Chairs of APT WTDC-25.
- Discuss key issues to be identified for WTDC-25 and develop preliminary positions on those matters, based on the input contributions submitted by APT members.
- Discuss and develop members' views on Regional Initiatives of Asia-Pacific region

In this regard, I am pleased to invite a representative(s) from your administration/organization to attend the APT WTDC25-3.

For both physical and virtual/online attendance, registration should be done by **28 February 2025** online at <https://www.apr.int/content/online-registration>. Please indicate in the registration form whether your delegates will attend in person or virtually. **Only the registered participants are entitled to join the meeting.** The APT Secretariat will provide detailed information to the registered participants prior to the meeting. If you need further information or assistance regarding the meeting, please contact the APT Secretariat by e-mail to aprtwtde@apr.int.

APT members who wish to submit contribution(s) on the agenda items should prepare their contribution(s) in Microsoft Word and/or PowerPoint, English version and in proper template provided by APT Secretariat and send it to aprtwtde@apr.int. **The deadline for submission of contribution(s) is 6 March 2025.** The template is available on APT Website: <https://apr.int/event/download/document/34135>.

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I would appreciate your good support and active participation in ensuring a successful event.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encl.: Provisional Agenda

To: APT Members, Associate Members, Affiliate Members, International/Regional Organization