



**ASIA-PACIFIC TELECOMMUNITY**  
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/MC-48/2024-01

3 September 2024

Dear Sir/Madam,

**Subject: The 48th Session of the Management Committee of the Asia-Pacific Telecommunity  
19 – 22 November 2024, Kuala Lumpur, Malaysia (Hybrid Meeting)**

I am pleased to inform you that the 48th Session of the Management Committee of the Asia-Pacific Telecommunity (MC-48) is scheduled to be held from 19 to 22 November 2024 in Kuala Lumpur, Malaysia with physical attendance as well as virtual/online participation through APT Zoom meeting (i.e., hybrid meeting). MC-48 will be hosted by Ministry of Communications, Malaysia and organized by the APT. MC-48 will review the activities in 2024 and consider and approve the Work Programme and Annual Budget for 2025.

Regarding the nomination of representatives, based on the Rules of Procedure of the MC Rule 6 and 7, the nomination shall be made in writing to the Secretary General by an official at an appropriate level representing a Member or an Associate Member. The representative may be accompanied to the meeting by alternate representatives and advisers.

In this regard, I am pleased to invite your Administration to nominate a representative and alternate representative(s) and/or adviser (if any) to attend MC-48. I would like to emphasize that the attendance to MC-48 of your Administration is essential to enable approval of the Work Programmes and Annual Budget for 2025 and other issues as well as to ensure the required quorum for MC-48 in accordance with Article 9, Paragraph 8 of the Constitution of the APT. In case you plan to submit your contribution to MC-48, please follow the Rule 14 of the Rules of Procedure of the MC.

Online registration can be made at <https://www.apr.int/content/online-registration>. The Provisional Agenda is enclosed for your information. Information for Participants and working documents of MC-48 will be posted on the APT website in due course. Please send the copy of the nomination letter by email to [aptgmc@apr.int](mailto:aptgmc@apr.int) or by fax to +662 573 7479 preferably by **8 October 2024** for making necessary arrangements. The original nomination letter should be received by the APT Secretariat before **19 November 2024**. The details address of the APT Headquarters will be provided in the Information for Participants.

I thank you in advance for your support and cooperation and look forward to your participation to ensure the success of the meeting.

Yours sincerely,

(Original signed)

Masanori Kondo  
Secretary General

Encl: Provisional Agenda

To: Members and Associate Members