



## ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/WGMC-12/2024

15 August 2024

Dear Sir/Madam,

**Subject: The 12th Meeting of the Working Group of  
Management Committee on APT Legal Instruments  
8-9 October 2024, Virtual/Online Meeting**

Please refer to the 47th Session of the Management Committee of the APT (MC-47), which was held from 8 to 11 November 2023 and approved the holding of the 12th Meeting of the Working Group of Management Committee on APT Legal Instruments as one of the Work Programme for 2024.

I would like to inform you that APT Secretariat in consultation with Chair and Vice-Chair of WGMC, decided that APT would organize the 12th Meeting of the Working Group of Management Committee on APT Legal Instruments (WGMC-12) from 8 to 9 October 2024 as a virtual/online meeting. WGMC-12 will review and discuss the task assigned by MC-47, i.e. Guidelines for Hybrid Meetings, and others.

In this regard, I am pleased to invite representatives of your administration/organization to attend WGMC-12. Associate Members and Affiliate Members may participate as observers. Please confirm your participation at your earliest convenience or preferably by **24 September 2024** for necessary arrangements.

Online registration can be made at <https://www.apr.int/content/online-registration>. Once registration is accepted, APT Secretariat will inform the Zoom meeting link, password and other relevant information directly to registered participant prior to the meeting. Only the registered participants are entitled to join the meeting.

APT Members that wish to submit contribution on the agenda item could send their contributions to the APT Secretariat by e-mail to [aprwgmc@apr.int](mailto:aprwgmc@apr.int). The deadline for submission of contribution is **1 October 2024**. The working documents of WGMC-12 will be posted on the website as soon as they are ready. Should you require further information or assistance regarding the meeting, please contact APT Secretariat by e-mail to [aprwgmc@apr.int](mailto:aprwgmc@apr.int). APT Secretariat will do the best to provide the necessary environment for the remote participation.

I look forward to your participation in this virtual meeting of WGMC-12.

Yours sincerely

(Original signed)

Masanori Kondo  
Secretary General

Encl: Provisional Agenda

To: Members, Associate Members, Affiliate Members