



The 21st APT Telecommunication/ICT Development Forum (ADF-21)

6 - 8 August 2024, Jakarta, Indonesia



INFORMATION FOR PARTICIPANTS

The 21st APT Telecommunication/ICT Development Forum (ADF-21) will be held from 6 - 8 August 2024 in Jakarta, Indonesia. The event will be organized by the Asia-Pacific Telecommunity (APT) and hosted by the Ministry of Communications and Informatics, Republic of Indonesia.

Please find the following information for the convenience of participants:

1. MEETING VENUE

The venue for the ADF-21 will be at the **Ballroom 3** of **Hotel Mulia Senayan**, Jakarta, Indonesia. The detail of the hotel is mentioned below:

Ballroom 3, Ground fl.
Hotel Mulia Senayan
Jl. Asia Afrika, Senayan – Jakarta 10270 – INDONESIA
Tel: (62 21) 574 7777

2. PARTICIPATION

All APT Members, Associate Members and Affiliate Members are invited to participate in the activities of the Forum.

Organizations which have MOU with the APT or other relevant international or regional organizations may send representatives to attend the Forum on the same basis as they attend other APT meetings.

Non-APT members may be invited to participate in the activities of the Forum as a guest at the discretion of the Chair of the Forum and the Secretary General in consultation with the relevant Member administration as appropriate.

Other non-APT members may participate as observer with the payment of the participation fee and subject to consultation between the Secretary General and the relevant Member Administrations as appropriate.

3. REGISTRATION

For both physical and virtual/online attendance, registration can be done online at <https://www.apr.int/content/online-registration> by **29 July 2024** for making necessary arrangements.

Only the registered participants are entitled to attend the forum.

4. HOTEL ACCOMMODATION RATE & RESERVATION

- (i) For the logistics and convenience of the participants, it is recommended that all participants stay at the meeting hotel, **Hotel Mulia Senayan - Jakarta**, during the period of the meeting:

Contact Point for all the Hotel (Accommodations):

Hotel Mulia Senayan - Jakarta

Jl. Asia Afrika, Senayan – Jakarta 10270 – INDONESIA

Tel: (62 21) 574 7777

Email: Reservation@hotelmulia.com cc: ali.wiedodo@hotelmulia.com

Website: <https://www.themulia.com/jakarta>

(When making your reservation, please mention in email with the subject “you are attending the ADF-21 meeting” to receive the special rates as listed below)

| No | Room Type | Room Rate/Night (NETT) | |
|----|-----------------|------------------------|---------------|
| | | Single | Double |
| 1 | Splendor | IDR 2,400,000 | IDR 2,800,000 |
| 2 | Grandeur room | IDR 2,800,000 | IDR 3,200,000 |
| 3 | Grandeur Deluxe | IDR 3,000,000 | IDR 3,400,000 |
| 4 | Signature | IDR 3,300,000 | IDR 3,700,000 |
| 5 | Executive room | IDR 3,800,000 | IDR 4,400,000 |
| 6 | Junior Suite | IDR 4,300,000 | IDR 4,900,000 |
| 7 | Royal Suite | IDR 8,500,000 | IDR 9,000,000 |

- Rates are inclusive of an international buffet breakfast and free Wi-Fi in room
- Rates are inclusive of service charge and all taxes (GST and Green tax) per room per night

- (ii) Alternative Accommodation is available at following hotels:

a. Harris Suites fX Sudirman Jakarta

Address : Jl. Jend Sudirman, Pintu Satu Senayan, 10270 Jakarta, Indonesia
Email : res-harris-fx@tauzia.com
Telp : +62 21 2555 4333
Website : <https://www.discoverasr.com/en/harris/indonesia/harris-suites-fx-sudirman-jakarta/apartment>
Room Rate* : Start from IDR 1,078,000/room/night

b. ARTOTEL Gelora Senayan Jakarta

Address : Jl Pintu Satu Senayan, 10270 Jakarta, Indonesia
Telp : +62 21 5095 9000
+62 81 280 199 000
Website : <https://artotelgeloraseenayan.com/>
Room Rate* : Start from IDR 1,300,000/room/night

c. Best Western Senayan Jakarta

Address : Jalan Asia Afrika Pintu IX, Gelora Senayan, Jakarta, 10270
Telp : +62 2129037400

Website : https://www.bestwestern.com/en_US/book/hotels-in-jakarta/best-western-senayan/propertyCode.99813.html

Room Rate* : Start from IDR 715,500 /room/night

**Note: Price is subject to change. The above rate (or price range) is just an “approximate amount” for your reference. Kindly check the published rate prior to your departure to Jakarta.*

Participants are kindly requested to make their own arrangements for room reservation directly with the hotel. For more information regarding hotel reservations, please directly contact with the hotel.

5. VISA AND IMMIGRATION REQUIREMENTS

Participants are required to hold a valid passport with a minimum of six months validity remaining on the passport. If any participant requires an invitation letter from the host, please contact the Local Secretariat.

For VISA support, please contact at:

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| Minati Dwi Rahayu Ministry of Communications and Informatics of Republic of Indonesia Email: mina003@fellow.kominfo.go.id |
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For e-Visa application to enter Indonesia, please visit the Official e-Visa Website: <https://molina.imigrasi.go.id/>

6. MEETING WEBSITE, DOCUMENTS AND CONTRIBUTION GUIDELINE

Related information about the meeting as well as documents will be available at <https://www.apr.int/2024-ADF21>.

Members and Associate Members who wish to submit contribution on the agenda items, should prepare the contribution(s) in Microsoft Word and/or PowerPoint. The contribution should be sent to aprtict@apr.int by using proper template, which will be posted on APR website. The deadline for submission of contribution(s) is **28 July 2024**.

7. WIRELESS LAN

Internet Access over wireless network will be available during the meeting. APR encourages the use of electronic documents during the meeting. The participants are kindly requested to bring their own laptops with Wi-Fi capability.

8. TRANSPORTATION FROM THE AIRPORT TO THE VENUE:

The main airport serving international flights in Jakarta is Soekarno-Hatta International Airport, located in South Tangerang, Banten (approximately 30 km away from the venue, which takes around 1 hour by car/taxi depending on traffic).

The host would not provide shuttle bus or transportation for delegates to the meeting venue. The participants are encouraged to kindly make their own transport arrangements to/from the venue.

Taxi

There are several taxi companies available at the Soekarno-Hatta International Airport as you exit the terminal. You can expect to pay approximately IDR 300,000 each way. The most respected and reliable taxi service in Jakarta is provided by the **Blue Bird Group**.

Private Ride-sharing Transportations

Currently there are two main ride-sharing services commonly used in Jakarta: **Grab** and **Gojek**. Both **Gojek** and **Grab** are usually about 10-20% cheaper than taking a taxi following the meter. This can vary though during surges and peak traffic times. You can download both Go-Jek and Grab on Google Play/App Store.

It is possible to get picked up by Gojek and Grab drivers at Soekarno-Hatta International Airport, but you need to reach the official “pick up” point at the airport

Airport Railink

It is a practical option to get from Soekarno-Hatta International Airport all the way to central Jakarta (or vice versa).

1. Once you arrive at Soekarno-Hatta International Airport, you need catch the airport train at respective terminal, which will take you to **Soekarno-Hatta Integrated Train Station (SHIA)**. This is where all airport trains from each terminal go before the main trains head to the city centre.
2. Once you arrive at SHIA, you need to purchase a ticket to **BNI (City) Station**. Under most circumstances, it takes around 45 minutes to reach **BNI City Station** in Central Jakarta.
3. Once you arrive at **BNI City Station**, the easiest/quickest way to get to the venue, Hotel Mulia Senayan Jakarta, is by taxi or ride-share services (Gojek / Grab)

9. INSURANCE AND MEDICAL EMERGENCIE

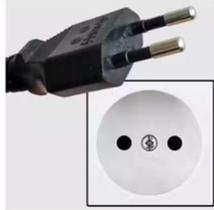
The APT and Local Secretariat will not bear any cost of insurance and medical for the participants. The APT and Local Secretariat, therefore, request your Administrations/ Organizations to kindly make necessary arrangements for insurance and medical coverage of your delegates before traveling to the Republic of Indonesia.

10. PRACTICAL INFORMATION:

Jakarta Quick Facts:

- The capital of Indonesia, with a population of about 10.7 million
- **Spoken languages:** Indonesian (Bahasa Indonesia). Malay and English are occasionally spoken
- **Weather:** Jakarta’s climate is classified as tropical. Currently it is a dry season (sunny) with average temperature around 28 - 32°C
- **Time zone:** UTC/GMT +7

- **International dialing code:** +62
- **Currency:** Indonesian Rupiah (IDR), The exchange rate as of June 2024 is IDR 16,513 to 1 USD.
- **Banks:** Banks are commonly open from Monday to Friday 08:00 – 15:00. ATMs are available in various spots for 24 hours. Visa and Mastercard are most widely accepted in Indonesia, but credit and debit cards are mainly only used in bigger/official stores/tenants.
- **Electricity:** Power sockets in Indonesia are two pin types C and E/F and the standard voltage is 230V with 50 Hz frequency



11. CONTACT INFORMATION

| <u>APT Secretariat</u> | <u>Local Secretariat</u> |
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| Asia-Pacific Telecommunity (APT) 12/49 Soi 5 Chaeng Watthana Road Bangkok 10210, Thailand Tel: +66 2 573 0044 Fax: +66 2 573 7479 E-mail: aptict@apt.int | Minati Dwi Rahayu (Ms.) Center of International Affairs, Ministry of Communications and Informatics of Republic of Indonesia Email: mina003@fellow.kominfo.go.id |